Clallam County Marine Resources Committee Annual Work Plan: Oct 2023 – Sep 2024

Project		October	November	December	January	February	March	April	May	June	July	August	September
MRC Admin	Members	Annual Work Plan review. Website update review and suggestions on edits. Quarterly Volunteer hours (Jul, Aug Sep) due by September 30.			Quarterly Volunteer hours (Oct, Nov, Dec) due by Jan 1.		MRC annual presentation to the BOCC.	Quarterly Volunteer hours (Jan, Feb, Mar) due by April 1.			Quarterly Volunteer hours (Apr, May, Jun) due by July 1.		Quarterly Volunteer hours (Jul, Aug Sep) due by September 30.
	Staff	Start of new grant year. Work on Annual Work Plan (due in Jan), presentation to the BOCC (Feb), website updates, and Annual Report (Apr). Quarterly Reports (Progress report, Matching funds/volunteer time tracking, due October 15. NWSC Monthly Report due.	NWSC Monthly Report due. Monthly Clallam MRC Meeting.	Finalize Annual Work Plan. Complete website updates from MRC review. NWSC Monthly Report due. Monthly Clallam MRC Meeting.	Annual Work Plan due. Annual Report due (Apr). Quarterly Reports (Progress report, Matching funds/volunteer time tracking, due January 15. NWSC Monthly Report due. Monthly Clallam MRC Meeting.	Work on BOCC presentation & Annual report. NWSC Monthly Report due. Monthly Clallam MRC Meeting.	MRC annual presentation to the BOCC. Finalize Annual Report. NWSC Monthly Report due. Monthly Clallam MRC Meeting.	Annual Report due April 15. Quarterly Reports (Progress report, Matching funds/volunteer time tracking, due April 15. Website updates due. Complete any new member or MRC Member reappointment paperwork. NWSC Monthly Report due. Monthly Clallam	NWSC Monthly Report due. Monthly Clallam MRC Meeting.	MRC project presentation to the NWSC. NWSC Monthly Report due. Monthly Clallam MRC Meeting.	NWSC Monthly Report due. Progress Report Due. Annual Report Due. Quarterly Reports (Progress report, Matching funds/volunteer time tracking, due July 15. Monthly Clallam MRC Meeting.	NWSC Monthly Report due. Monthly Clallam MRC Meeting.	Annual Report Due. Quarterly Reports (Progress report, Matching funds/volunteer time tracking, due April 15. NWSC Monthly Report due. Monthly Clallam MRC Meeting.
	All - Regional Meetings, Trainings, Conferences		MRC Conference.	Strait ERN LIO quarterly meeting.		Strait ERN LIO quarterly meeting. NWSC/MRC staff meeting.				Strait ERN LIO quarterly meeting.			Strait ERN LIO quarterly meeting. NWSC/MRC Staff meeting
	All-Outreach/Education			Meet with PC staff to establish intern program		Discuss internships/mentors at Monthly meeting							
Forage Fish Monitoring		Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM. Year 1 QAPP	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM	Sampling/Monitoring at Cline Spit, Ediz Hookl, Elwha East and Elwha West. Enter data into IFORM. Summary
Bull Kelp Monitoring					NWSI kelp kayak update meeting. QAPP due.			Year 1 Kelp QAPP due April 5.	Check all gear to prepare for monitoring. Hold a practice session if needed.	Monitor kelp beds and input data.	Monitor kelp beds and input data.	Monitor kelp beds and input data.	Summary report due.
Pigeon Guillemot: Monitoring of breeding colonies								Year 1 QAPP due April 5.	volunteer training	Weekly monitoring	Summary and Training materials due Weekly	Weekly monitoring	Summary report due.
West Elwha Beach Stewardship		Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Bi-weekly filling of doggie waste bags. Surveys of beach users.	Summary report due. Bi-weekly filling of doggie waste bags. Surveys
Olympia Oyster Restoration								QAPP addendum due April 5.			Survey site	Survey site	Summary report due.
Pinto Abalone				Copy 2024 Survey data. 2024 Pinto abalone final report due 12/31/2024				2024 QAPP Due 4/15/2024		Possible PA surveys	Possible PA surveys	Possible PA surveys	
Ediz Hook Restoration Planting				2024 Project report due 12/31/2024	Planting Plan and confirmation of site cultural assessment due 1/12/24		Meal approval form submitted prior to planting activity	Possible planting activity.	Possible Planting activity				
HAZWOPER/Oiled Wildlife Education Training				2024 Project final report. 12/31/2024	2024 Training plan and Recruitment materials. Meal approval form prior to training.	February 13 & 14 HAZWOPER/Oiled Wildlife training							Proposed HAZWOPER/Oiled Wildlife training
Biotoxins/ with CCDH		Biotoxins/ with CCDH Bi-weekly								Biotoxins/ with CCDH Bi-weekly	Biotoxins/ with CCDH Bi-weekly	Biotoxins/ with CCDH Bi-weekly	Biotoxins/ with CCDH Bi-weekly
Sound Toxins/ with Fiero		Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday	Sample every Monday